



Office of the Pr. Chief Commissioner of Income Tax, AP & TS
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Tel.No: 040- 23425236 & Fax No: 040 - 23425199

F. No. Pr.CCIT, AP&TS/ITO(F)/Budget/2022-23

Date: 27.01.2023

To

1. All the DDOs working under BCA of The Pr. CCIT, AP & TS, Hyderabad.
2. EE, Valuation cell Hyderabad and Vijayawada.

Sir/Madam,

Sub: Submission of report on Outstanding dues on GeM Portal as on 31.12.2022 - reg.

Ref: Letter received from DIT(EB), New Delhi in F. No. DIT(EB)/GeM related/2022-23/2125, Dt. 25.01.2023.

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It has been directed by EB, New Delhi to examine all the pending GeM payments and take necessary steps to clear outstanding dues on urgent basis. Further it is also directed that, in case the payments have been made manually, the details may be updated on PFMS portal so that the dues can be cleared immediately. However, in case the payments are still outstanding, matter may be pursued with the ZAO and it may be ensured that the outstanding payments are cleared by **10.02.2023**. A report in this regard must be sent to this office by **06.02.2023**, so that the same will be forwarded to EB, New Delhi. In view of the repetitive reminders received from the ADG(EB) in this regard, it is requested to strictly ensure that all the outstanding dues on GeM portal are fully cleared before the closure of the Financial Year. **All the DDOs should submit a certificate from time to time clearly indicating that all GeM bills are cleared and such certificate containing facts and figures should be reconciled with PFMS details/ZAO and should contain the counter signature of the ZAO. This may be strictly adhered to by all the DDOs.**

A presentation indicating the procedures to be followed in clearing/releasing outstanding payments on GEM portal is enclosed herewith, to assist your office in this regard. This may be treated as most important.

Further, a letter has been sent to all PCsIT/CsIT working under this BCA, requesting for registration of all DDOs on Government e Market Place (GeM) on or before 30.05.2022. However, it is observed that 10 DDOs have not registered on GeM till date. Details of 10 DDOs who have not registered on GeM are as under:

S.No	PCIT	DDO NAME	DDO Code
1	PCIT-2	ITO, Adilabad	256656
2		JCIT, Karimnagar	256603
3		ITO, Mancheria	256650
4		ITO, Nirmal.	256601
5		ITO, Nizamabad.	256602
6		ITO, Sanga Reddy.	256605
7		ITO, Vikarabad	256652
8	Pr.CIT, Tirupathi	ITO, Madanapalli	301327
9	CIT(A), Rajamahendravaram	CIT(A), Rajamahendravaram	204647

In this connection, all the PrCsIT/CIT referred as above are requested to submit a report with reasons why DDOs mentioned as above have not registered on GeM so far for onward submission to the Expenditure Budget, New Delhi. A reply in this regard, may please be furnished at the earliest by **06.02.2023**. Further all the PrCsIT/CsIT are requested to ensure that all the DDOs under their charge are registered on the GeM Portal without fail.

Yours faithfully



(JITENDRA YADAV)

JCIT (Hqrs.) (Admn. & Vig.)
O/o Pr.CCIT, AP & TS, Hyderabad